



NVDEMS

To: Interested Parties

From: Zach Zaragoza, Executive Director, Nevada State Democratic Party

Subject: CAUCUS MEMO: At-Large Precinct Caucus Guidelines

Date: Wednesday, January 27, 2016 (UPDATED)

The Nevada State Democratic Party is committed to encouraging as much participation as possible in our presidential precinct caucuses on Saturday, February 20. Recognizing the 24/7 economy in Nevada and the burden it would place on shift workers – many of whom are minorities – who work Saturdays and have difficulty getting on and off the Strip corridor, At-Large Precincts were designed specifically to accommodate these shift workers who work during and within one hour of the caucus and could not return home to caucus in their home precinct in order to participate.

Eligibility

- At-large Precincts are open to all shift workers within a 2.5 mile radius of an At-large Precinct location – union workers, nonunion workers, construction workers, gas station attendants, restaurant workers and others.
- In order to participate, shift workers must work during or within 1 hour of the 11:30 a.m. start time or the 12:30 p.m. estimated end time.
- Shift workers will be required to bring their Employer Identification card or badge to their assigned At-Large Precinct Caucus. Employer ID card will serve as proof of shift worker status. If an employee does not have an employee ID card, a person can show a letter from their employer or a pay stub.
- Shift workers will sign a declaration stating that they could not attend their home Precinct Caucus because they worked during or within one hour of the designated caucus start time.

Delegate Apportionment

The number of delegates for each precinct caucus location is determined by a formula that takes into account both standardized precinct size and Democratic registration, then allocates delegates from At-Large Precincts relative to previous performance (2008). This formula will first determine a "Base Pooled Population" for At-Large Precincts, according to the following formula:

$$(\text{maximum Clark County Precinct size}) \times (\text{Democratic registration percentage as of 1/1/12}) \times (\# \text{ of at-large precincts}) = \text{Base Pooled Population}$$

The Base Pooled Population number will then be multiplied by the share of each At-Large Precinct to determine that precinct's base population. This number will then be divided by 50 – per the NRS guidelines for Clark County – to determine the number of delegates.

$$(\text{Base Pooled Population}) \times (\text{2008 share of total at-large participation}) / 50 = \text{Delegates per At-Large Precinct}$$

In cases where sites from 2008 are consolidated, the share of the two consolidated sites shall determine that site's share of the Base Pooled Population. In cases where a site has been added from 2008, the Base Pooled Population shall be multiplied by the average 2008 participation share, then divided by 50 to determine the number of delegates from that at-large precinct.

The At-Large delegates will count in CD1 Delegate count.

Locations and Property Assignments

New York-New York (Room: Staten Island Room) – 34 Delegates

- New York-New York
- MGM Grand
- City Centre
- Monte Carlo
- Excalibur
- Luxor
- Mandalay Bay
- Tropicana
- Hooters

Caesars Palace (Room: Milano 4) – 40 Delegates

- Caesars Palace
- Bellagio
- Cosmopolitan

Rio (Room: Pavilion 3) – 8 Delegates

- Rio
- Palms

- Gold Coast
- The Orleans

Paris (Room: Versailles 3) - 19 Delegates

- Paris
- Planet Hollywood
- Bally's
- Hard Rock

Harrah's (Room: Lake Tahoe) - 36 Delegates

- Harrah's
- The Linq
- Flamingo
- Westin
- Mirage
- The Cromwell
- Treasure Island

Wynn Resort (Room: Mouton) - 24 Delegates

- Wynn Resort
- Encore
- SLS
- Venetian
- Palazzo
- Circus Circus
- Stratosphere
- Westgate
- Trump
- Palace Station

Employee Guidelines

- Employees are responsible for requesting time to participate in At-Large Precinct caucuses from their employer under the process outlined by management. Deadlines to request time to participate will vary by employer. Some employers may require up to 10 days notice for participation.
- The Nevada State Democratic Party has assigned properties to At-Large Precinct locations based on proximity and historical groupings of properties. Properties listed above and assigned a location do not guarantee the management of that property's willingness to allow employee participation in the At-Large Precincts.
- Interested Nevadans should use the following link to sign-up to attend an At-Large Precinct caucus: <http://action.nvdems.com/page/s/atlarge>
- Attendees of At-large precincts are NOT eligible for pre-registration at caucus.nvdems.com.

Presidential Campaign Guidelines

- Presidential campaigns must abide by the rules and regulations set by each individual property regarding campaigning and/or contacting employees on property.
- Under no circumstances are presidential campaigns allowed to campaign in the back of the house of any property prior to or during the At-Large caucuses on Saturday, February 20.
- Presidential campaigns will be limited to three (3) staffers or volunteers at each At-Large location on February 20, 2016.
- Additional guidelines will be provided to campaigns as they become available by individual properties.

Campaigning and Other Activities

Persons appearing on behalf of candidates or issues not specifically mentioned in the agenda will not be offered an opportunity to speak during the caucus. However, they may speak individually with attendees, pass out literature or collect signatures prior to the caucus being called to order at 11:30 a.m. on Saturday, February 20.

- No outside food is permitted at caucus locations. Individuals may bring water. Food may be provided by the management of specific properties for their employees.
- Campaigns signs are **NOT** allowed to be posted inside any At-Large Precinct caucus location or inside any property hosting an At-Large Precinct.
- Campaigns may **NOT** post signs or hand out stickers, due to possible assessment of damage charges by facilities.
- Buttons, pins and literature are acceptable to distribute.
- No campaigning activity by presidential campaigns is permitted inside the registration area of the At-Large Precinct site.
- Paraphernalia that obstructs views, causes a distraction (such as noise makers), or interrupts the caucus are prohibited on caucus sites.
- Eligible caucus participants **WILL BE** allowed to wear campaign gear in support of their candidate.

- Each campaign is responsible for the removal of any campaign materials they bring to the At-Large Precinct or provide to supporters at the conclusion of the caucus
- Individual properties reserve the right to ask campaign staff, volunteers or caucus participants to leave if activities are causing disturbances to hotel guests near the At-Large Precinct room or anywhere on property.

The following rules MUST be followed by guests at the At-Large Precinct caucus:

- Only eligible, registered caucus participants may participate on caucus matters or elections.
- The Site Coordinator/Temporary Chair will ask that all guest observers (including campaign staff and volunteers) be seated in an area other than what is reserved for eligible caucus participants, if there is room. Caucus participants are given first priority for space in the precinct location.
- Guest observers must remain quiet and not become involved in caucus discussions once the caucus is called to order.
- Eligible caucus participants are to be considered actively participating in the caucus from the time it is convened until it is adjourned. It is not appropriate for a reporter to interview a caucus participant while the caucus is in session.
- Campaign staff and campaign volunteers who are observers will not be allowed to communicate, signal, or instruct the eligible caucus participants once the caucus is called to order by the Temporary Chair.
- All facilities at the caucus have been reserved for caucus attendees and the Nevada State Democratic Party. The Site Coordinator/Temporary Chairs, as officers of the Democratic Party, have first right to these facilities.
- In the event that there is broadcast equipment at a caucus site, it must be set up and used in a way that will not hinder or obstruct the participation of any caucus attendee.
- In the event of violations of these rules, the Site Coordinator/Temporary Chairs may ask the disruptive person(s) to leave.