



2017 Officer Election Rules and Procedures

Deadlines:

- I. Filing for the 2017 Nevada State Democratic Party (NSDP) Chair, 1st Vice-Chair, 2nd Vice-Chair, Secretary and Treasurer elections will open **Monday, January 30, 2017 at 9 AM.**
- II. Prior to the opening of the election, notice of the election and the filing deadline, along with the nomination form, shall be sent out to members of the State Central Committee (SCC) via e-mail (mail for members without an e-mail address on file with the NSDP).
- III. Additionally, the nomination form shall be available on the NSDP website, www.nvdems.com.
- IV. Toward promoting transparency, there shall be no write-in candidates. In order to demonstrate a commitment to the office, for which the prospective candidate wishes to serve, they shall complete and submit a nomination form to the NSDP office by **Friday, February 10, 2017 at 5:00 PM** to be considered a candidate for election. Once received by the NSDP office, copies of the nomination form will be sent to the Chair, the Secretary, and the Executive Director. All candidates meeting the filing deadline shall be considered nominated candidates.
- V. Forms shall be submitted in one of the following ways:
 - a. e-mailed to: nominations@nvdems.com
 - b. faxed to 702-735-2700
 - c. or mailed to:

Nevada State Democratic Party
Attn: 2017 Election Nominations
6233 Dean Martin Drive
Las Vegas, NV 89118

- VI. In the event no person files for one of the offices one week prior to the deadline, notice shall be sent out to the SCC members.
- VII. In the event that no one files for an office by the close of the filing deadline, nominations for that office only shall be taken from the floor of the SCC Meeting.

Campaigning:

- I. Nomination forms shall be distributed via email (mail for members without an e-mail address on file with the NSDP) by NSDP to members of the SCC no later than **Tuesday, February 14, 2017 at 5:00 PM.**
- II. Once the nomination form is received by NSDP it shall be posted on the NSDP website within 24 hours.
- III. Candidates will not be provided with contact information for SCC members. All e-mail communications to SCC Members from candidates shall be sent by NSDP. E-mail communications shall be limited to three (3) messages per candidate. Messages sent by NSDP must be received by:
 - a. **Friday, February 17, 2017 at 5:00 pm, to be sent to the SCC by Monday, February 20, 2017**
 - b. **Friday, February 24, 2017 at 5:00 pm, to be sent to the SCC by Monday, February 27, 2017**
 - c. **Wednesday, March 1, 2017 at 5:00 pm, to be sent to the SCC by Friday, March 3, 2017**

- IV. Messages shall be emailed to nominations@nvdeems.com by the deadline and contain “Email communication to SCC” in the subject line. The messages shall contain the candidate’s name and the position the candidate is seeking. Campaign messages shall also clearly identify the source of the message and the associated candidate’s contact information. Each message shall state “This message produced and distributed by _____” followed by the candidate’s email address, mailing address, and phone number.
- V. Late receipt of messages will be delayed to the following week.
- VI. Out of respect for speakers and SCC members, candidates shall not campaign in the meeting hall once the meeting has been called to order. Campaigning may take place in the hallway and areas outside of the meeting hall. Once the election agenda item has been opened by the Chair, all campaigning must cease, except for candidate remarks.
- VII. Campaign signs and other materials shall not be hung or taped to any part of the building. Candidates shall be responsible for any damage caused by their campaign materials. Candidates shall pick up any leftover campaign materials after the meeting.
- VIII. Candidates may not use the NSDP logo or other NSDP branded materials in their campaign literature.
- IX. Candidates shall refrain from harassment or intimidation of the members or disruption of the business of the SCC Meeting.

Tellers Committee:

- I. The highest-ranking Officer not running shall appoint the Tellers Committee and conduct the election. The officer ranking is the Chair, 1st Vice-Chair, 2nd Vice-Chair, Secretary, Treasurer, Democratic National Committeewoman, and Democratic National Committeeman.
- II. The Tellers Committee shall conduct the election and ensure the integrity and orderly operation of the election process.
- III. The Tellers Committee shall count the ballots.
- IV. Any candidate shall be allowed to observe the counting process or have one (1) representative observe for them.
- V. The Tellers Committee may opt for a second count if a majority of the Tellers Committee decides it is in the best interest of the integrity of the results.

Election Process:

- I. There shall be no proxy voting.
- II. Only current members of the State Central Committee in good standing may vote in the election.
- III. The election shall be conducted by non-secret signed ballot. All ballots shall include both a SCC member's printed name and signature. Ballots shall be declared void if the ballot does not include the SCC member's printed name and signature.
- IV. A vote on the ballot shall be declared void if the writing is illegible or if more than one candidate is selected in a given race.
- V. Each candidate shall be given five minutes for candidate remarks. Each candidate may be given a 30 second

- nominating speech and a 15 second seconding speech. This is optional and not required. In all instances, times shall be enforced.
- VI. The election will be conducted on two ballots. The first ballot will contain the nominees for Chair, Second Vice-Chair, Secretary, and Treasurer. After the results of the first ballot are announced, SCC members will vote on a second ballot to cast their vote for the office of First Vice-Chair.
 - VII. A candidate must receive a majority vote (50% plus 1) of those members present and voting. If no candidate receives a majority vote, the top two vote getters will participate in a run-off.
 - VIII. In the case of a tie, a run-off election between the tied candidates shall be conducted. In all cases except the election of the Chair, the run-off shall run concurrent with the second ballot. The run-off for chair, if necessary, shall be conducted prior to the second ballot.
 - IX. Candidates in a run-off shall be given one minute for candidate remarks.
 - X. In the case of a tie after the run-off, the winner shall be chosen by a draw of cards, with aces being high. The suit preference shall be clubs (lowest), followed by diamonds, hearts, and spades (highest).

Challenges:

- I. The Rules and Bylaws Committee of the NSDP shall decide challenges to the elections.
- II. In the absence of a challenge, results are final once they have been announced.