



NVDEMS

Standing Rules for the State Central Committee

Updated July, 2018

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1. TITLE: *Adoption of Anti-Bully/Harassment Policy*

A policy prohibiting bullying and harassing behavior was approved and the bylaws were changed to reflect that members may be removed from the committee for bullying and/or harassing behavior.

2. PURPOSE

To provide a respectful environment for state central committee members to conduct their business and a process to handle complaints in this area.

3. RESPONSIBILITIES

See attached policy.

4. PROCEDURE

See attached policy.

5. REFERENCES

- A. Convention Minutes of June 21, 2014
- B. SCC Minutes of November 16, 2013
- C. EB Minutes of November 16, 2013
- D. SCC Minutes of March 2, 2013



**Nevada State Democratic Party
ANTI-BULLY POLICY**

The Nevada State Democratic Party recognizes the need to conduct our business in an environment that is physically and emotionally safe and secure for all. To protect the rights of all of our members, the Nevada State Democratic Party recognizes the need to prohibit acts of bullying, harassment, and other forms of aggression and violence. Bullying or harassment are in direct conflict with Article I, Section 5 of our Charter and Bylaws and interfere with our Party's ability to move our agenda forward.

PROHIBITION:

The Nevada State Democratic Party expects any Officer, Executive Committee member, or State Central Committee member of the Nevada State Democratic Party to conduct themselves in a professional and respectful manner, with a proper regard for the rights and welfare of other Officers, Executive Committee members, or State Central Committee members of the Nevada State Democratic Party.

The scope of this policy includes the prohibition of every form of bullying, harassment, and cyber-bullying/cyber-harassment, in the conduct of Nevada Democratic Party business, regardless of whether such behavior occurs at Democratic Party events or on/off Democratic Party premises. Bullying or Harassment by any Officer, Executive Committee member, or State Central Committee member of the Nevada State Democratic Party is strictly prohibited. Such conduct may result in corrective action up to and including removal for cause from the organization.

DEFINITIONS:

"**Bullying**" is any gesture, comment, or action that:

- is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening, or otherwise likely to evoke fear of physical harm or emotional distress;
- may, but need not be, motivated either by bias or prejudice based upon any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression; a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic, or is based upon association with another person who has or is perceived to have any distinguishing characteristic.

Bullying may be a written, verbal, graphic, or physical act [including electronically transmitted acts — e.g., cyberbullying, through the use of internet, cell phone, personal digital assistant (PDA), computer, or wireless handheld device, currently in use or later developed and used by members].



“**HARASSMENT**” is engaging in a pattern of conduct that is intended to threaten, alarm or terrorize another person.

Notice of Prohibition against Bullying and Anti-Bullying Interventions:

At the beginning of each of their respective terms, the Officers, the Executive Committee and the State Central Committee shall be reminded of this Anti-Bullying Policy.

Staff will be reminded at the beginning of their employment about the Anti-Bullying Policy, as well as their responsibilities regarding bullying behavior. A copy of the policy will be disseminated to all staff and will be included in the Staff Orientation Handbook and/or personnel manual.

The Anti-Bullying Policy will be available on the website and in all staff handbooks and/or personnel manuals.

The Nevada State Democratic Party will develop and make available a complaint form.

REPORTING OF BULLYING OR HARASSMENT:

Any person who believes he/she has been the victim of Bullying or Harassment by any Officer, Executive Committee member, or State Central Committee member, of the Nevada State Democratic Party should immediately report the alleged acts. Persons must file a written complaint concerning allegations of bullying or harassment no later than 30 days after the date of the alleged incident. No action shall be taken on any complaint filed later than 30 days after the alleged incident.

Retaliation against an individual, who either orally reports or files a written complaint regarding bullying or harassment, is prohibited.

The written complaint shall be directed to the Chair of the Nevada State Democratic Party (Hereafter “Chair”) or, in the case where the Chair is the “subject” of the complaint, the First Vice Chair (Hereafter “First Vice Chair”) of the Nevada State Democratic Party.

Investigation:

Any report of suspected bullying or harassment will be promptly reviewed. Within 10 days of receipt of the written complaint, the Chair [or First Vice Chair, if the Chair is the subject of the complaint] shall form an ad hoc committee made up of three members of the Executive Board. One of those members shall be named committee chair.

The ad hoc committee shall meet at the call of the ad hoc committee chair and inquire into the validity of the allegation made in the written complaint. The committee chair shall notify



both the complainant and the accused in writing; and that the committee has been formed. The ad hoc committee chair shall allow each of the parties to participate if they so choose.

The right to confidentiality for both the complainant and the accused shall be preserved whenever possible. Confidentiality, however, cannot be guaranteed.

The committee will appropriately and promptly investigate all reports of bullying and harassment. In determining whether the alleged conduct constitutes bullying and/or harassment, the totality of the circumstances, the nature of the conduct, and the context in which the alleged conduct occurred will be investigated.

The investigation should, whenever possible, consist of separate personal interviews with the complainant, the accused, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of other methods or documents deemed relevant by the committee.

The committee shall determine, by a preponderance of the evidence, in whole or in part, whether the allegations made by the complainant are true. Regardless of the findings, the committee shall provide a confidential written report to the Executive Board, within 60 days from the date the committee is formed. The confidential written findings must be presented to the Executive Board in closed-door executive session. The confidential written report shall include a determination of the merit of the allegation and a recommendation for resolution, if one is appropriate.

The Executive Board, in executive session, shall either accept, reject or amend the confidential written report of the ad hoc committee.

RESOLUTIONS:

The Executive Board shall determine what action shall be taken. If acts of bullying are verified, prompt action will be taken against the aggressor, up to and including verbal or written reprimands or a recommendation for expulsion from the organization. Other consequences may include the involvement of other programs adopted by the organization to address bullying behaviors.

The Secretary of the Nevada State Democratic Party shall be responsible for maintaining a file of all written complaints and confidential written reports. Said reports may be used to compile data regarding the extent of bullying within the organization.

Consequences for Knowingly Making False Reports:

False reports of bullying behaviors will be regarded as serious offenses and will result in disciplinary action or other appropriate sanctions.



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1. TITLE: *At-Large Caucus Sites on Las Vegas Strip*

2. PURPOSE

To provide increased ability for workers on the Las Vegas Strip to participate in the 2016 Precinct Caucuses.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

At-Large caucus sites on the Las Vegas Strip will be added to the 2016 Delegate Selection Plan.

5. REFERENCES

A. EB Minutes of January 27, 2015



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1. TITLE: *Sharing of SCC Member Contact Information*

2. PURPOSE

To provide a process where State Central Committee members' contact information may be shared with other State Central Committee members for organizing purposes.

3. RESPONSIBILITIES

State Central Committee members shall choose if and which contact information of theirs may be shared with membership.

4. PROCEDURE

- In every Call to Meeting notice, State Central Committee members will receive a form to fill out advising whether they wish to share their contact information with other State Central Committee members.
- This inquiry shall include a link to a secure document, substantially in the form of a Google Doc, that allows each member to choose which information if any they are willing to share, including any address, telephone number and/or email address or any combination thereof.
- Members who decline to share their own contact information shall not be provided with contact information of other members.
- Contact information will be provided to eligible SCC members upon request and not to exceed 15 business days after a meeting.
- Information on members who do not respond to requests to share their information will not be shared.

5. REFERENCES



- A. SCC Minutes of November 4, 2017
- B. EB Minutes of November 4, 2017
- C. EB Minutes of August 26, 2017
- D. SCC Minutes of August 26, 2017
- E. EB Minutes of March 4, 2017
- F. SCC Minutes of March 4, 2017



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1. TITLE: *SCC Video Conference Meetings*

Changes the number of video conference sites where SCC meetings may be viewed from two to one.

2. PURPOSE

To increase the quality and stability of video conference technology and allow for better communication signal between meeting host and video conference sites by limiting the number of video conference sites to one (1).

3. RESPONSIBILITIES

N/A

4. PROCEDURE

The Nevada State Democratic Party shall provide a video conference location in the opposite end of the state from where the physical host meeting is held, in either the northern or southern part of Nevada.

5. REFERENCES

A. SCC Minutes of November 4, 2017



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1. TITLE: *Video Conference of SCC Meetings*

Changes the number of video conferenced SCC meetings from twice per year to every meeting.

2. PURPOSE

To increase the number of video conference locations and accessibility of meetings for members from all over the state.

3. RESPONSIBILITIES

Members wishing to attend a SCC meeting via video conference shall attend at a viewing location designated by the Nevada State Democratic Party.

4. PROCEDURE

- Video conferencing shall be provided for every SCC meeting.
- Meetings shall be held at one host location and video conferenced to two locations in other areas of the state to include North/South and the rural counties.

5. REFERENCES

- A. EB Minutes of June 24, 2017.
- B. SCC Minutes of June 24, 2017.



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1. TITLE: *Video Conference of SCC Meetings*

Stipulates that video conferencing of State Central Committee meetings will be provided twice per year in either Washoe or Clark counties.

2. PURPOSE

To increase the accessibility of meetings for State Central Committee members from all over the state.

3. RESPONSIBILITIES

Members wishing to attend a State Central Committee meeting via video conference shall attend at a viewing location designated by the Nevada State Democratic Party in either Washoe or Clark County.

4. PROCEDURE

N/A

5. REFERENCES

- A. SCC Minutes of November 16, 2013
- B. EB Minutes of November 16, 2013
- C. SCC Minutes of March 2, 2013



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1. TITLE: *Video Conference of SCC Meetings*

Provides that members may attend State Central Committee meetings at a remote location via video conference.

2. PURPOSE

To increase the accessibility of meetings for State Central Committee members from all over the state.

3. RESPONSIBILITIES

Members wishing to attend a State Central Committee meeting via video conference shall attend at a viewing location designated by the Nevada State Democratic Party.

4. PROCEDURE

- Video conferencing shall be provided twice per year, (50% of scheduled meetings) for a period of one year.
- Members shall evaluate the value of the video conferenced meetings after the first year and determine if they wish to continue.

5. REFERENCES

- A. SCC Minutes of March 2, 2013



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1. TITLE: *Use of Technology During SCC Meetings*

2. PURPOSE

To increase the quality and stability of video conference technology and allow for better communication signal between meeting host and video conference sites.

3. RESPONSIBILITIES

Members and guests shall refrain from using personal technology during SCC meetings when video conference feed is in use.

4. PROCEDURE

N/A

5. REFERENCES

A. SCC Minutes of November 4, 2017



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1. TITLE: *Training of Membership*

2. PURPOSE

To make a commitment to provide State Central Committee members with a dedicated period of time for training purposes at every State Central Committee meeting.

3. RESPONSIBILITIES

Staff and the Chair of the Nevada State Democratic Party shall ensure there is a period of one to two hours at every State Central Committee meeting for various Resource and Community Engagement (RACE) Committee trainings. The Nevada State Democratic Party Secretary shall include the training information in every call to meeting notice.

4. PROCEDURE

RACE Committee members will provide various training modules immediately prior to every State Central Committee meeting.

5. REFERENCES

- A. *State convention minutes of 6-24-2018.



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1. TITLE: *Communications Advisory Committee*

2. PURPOSE

To create a communications advisory committee comprised of one member from each county to assist the Nevada State Democratic Party Communications Director and Executive Director with positive party messaging.

3. RESPONSIBILITIES

Members shall meet regularly with the Nevada State Democratic Party Communications Director and its Executive Director in an advisory capacity and give feedback and recommendations about party messaging.

4. PROCEDURE

- The Chair of the Nevada State Democratic Party shall appoint one individual from each county to serve on the Communications Committee.
- The Communications Committee shall serve in an advisory capacity.
- The Communications Director shall communicate with the members of the Communications Committee regularly and hold meetings as needed.
- The term of the Communications Committee shall expire with the term of NSDP Chair William McCurdy.

5. REFERENCES

- A. SCC Minutes of February 4, 2018



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1. TITLE: *Office Equipment for County Parties*

Each county Democratic Party office is gifted with a laptop computer and laser printer from the Nevada State Democratic Party.

2. PURPOSE

Provides a one-time gift of standardized equipment for County Democratic Party offices in the State of Nevada.

3. RESPONSIBILITIES

These items will remain with the county and move from chair to chair in the future.

4. PROCEDURE

N/A

5. REFERENCES

- A. SCC Minutes of December 8, 2012
- B. EB Minutes of December 8, 2012



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1. TITLE: *Officer Code of Ethics*

2. PURPOSE

Establishes a code of ethical conduct required of all Officers of the Nevada State Democratic Party.

3. RESPONSIBILITIES

Sitting Officers shall be required to conduct themselves in accordance with the Code of Ethical Standards found in the Nevada State Democratic Bylaws under Article III, Section 6, Item E-X.

4. PROCEDURE

N/A

5. REFERENCES

- A. EB Minutes of February 4, 2018.
- B. SCC Minutes of February 4, 2018.



- a. An Officer shall not seek or accept any gift, service, favor, employment, engagement, emolument or economic opportunity which would tend improperly to influence a reasonable person in the Officer's position to depart from the faithful and impartial discharge of the Officer's duties.
- b. An Officer shall not use the Officer's position in the NSDP to secure or grant unwarranted privileges, preferences, exemptions or advantages for the Officer, any business entity in which the Officer has a significant pecuniary interest, or any person to whom the Officer has a commitment in a private capacity to the interests of that person. As used in this subsection, "unwarranted" means without justification or adequate reason.
- c. An Officer shall not accept any salary, retainer, augmentation, expense allowance or other compensation from any private source for the performance of the Officer's duties as an Officer.
- d. An Officer shall not use NSDP property, equipment or other facilities to benefit a significant personal or pecuniary interest of the Officer. This subsection does not apply to electoral activities.
- e. An Officer shall not attempt to benefit a significant personal or pecuniary interest of the Officer through the influence of a subordinate.
- f. Except as otherwise provided in this section, an Officer shall not approve, disapprove, vote, abstain from voting or otherwise act upon a matter:
 - 1 Regarding which the Officer has accepted a gift or loan;
 - 2 In which the Officer has a significant pecuniary interest; or
 - 3 Which would reasonably be affected by the Officer's commitment in a private capacity to the interests of another person, without disclosing information concerning the gift or loan, significant pecuniary interest or commitment in a private capacity to the interests of the person that is sufficient to inform the NSDP of the potential effect of the action or abstention upon the person who provided the gift or loan, upon the Officer's significant pecuniary interest, or upon the person to whom the Officer has a commitment in a private capacity. Such a disclosure must be made at the time the matter is considered and shall be made in public to the chair and other members of the body.



- g. The provisions of subsection f. do not require an Officer to disclose:
 - 1 Any campaign contributions that the Officer reported in a timely manner pursuant to [NRS 294A.120](#) or [294A.125](#); or
 - 2 Any contributions to a legal defense fund that the Officer reported in a timely manner pursuant to [NRS 294A.286](#).

- h. Violations shall be dealt with per the procedure set forth in Section 6(vii) and (ix) of the NSDP Bylaws.



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1. TITLE: *In-Person Attendance at Executive Board Meetings*

Provides that Executive Board meetings shall be held in-person only.

2. PURPOSE

Increase the engagement of elected members of the Executive Board.

3. RESPONSIBILITIES

Executive board members wishing to attend an Executive Board meeting shall attend in-person at the host location.

4. PROCEDURE

This standard rule was created at the prerogative of the Nevada State Democratic Party Chair Roberta Lange and presented to the Executive Board without objection.

5. REFERENCES

- A. EB Minutes of 12/08/2012
- B. Robert's Rules of Order, 11th Edition
- C. EB Minutes of June 15, 2013



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1. TITLE: *Executive Board Meeting Schedule*

2. PURPOSE

Changes schedule of Executive Board meetings to provide State Central Committee members with a dedicated period of time for training purposes at every State Central Committee meeting.

3. RESPONSIBILITIES

Staff and the Chair of the Nevada State Democratic Party shall schedule in-person Executive Board meetings to take place the night before State Central Committee meetings.

4. PROCEDURE

Staff and the Chair of the Nevada State Democratic Party shall schedule in-person Executive Board meetings the night before State Central Committee meetings. Executive Board members shall be noticed on the date, time, and location of these meetings with regular call to meeting notices.

5. REFERENCES

- A. *State convention minutes of 6-24-2018.



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1. TITLE: *Participation During Executive Board Meetings*

Provides that discussion during executive board meetings be limited to elected members of the board only (until all board business is complete).

2. PURPOSE

Allows executive board members ability to conduct its meetings in most efficient manner.

3. RESPONSIBILITIES

Guests shall listen without comment throughout the business portion of an executive board meeting.

4. PROCEDURE

At the conclusion of the agenda, guests may comment upon recognition by the Chair.

5. REFERENCES

A. EB Minutes of 6/25/2011



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1. TITLE: *Retirement of “Mitch McTurtle” as Mascot for 2018*

2. PURPOSE

To project positive messaging that reflects Democratic values.

3. RESPONSIBILITIES

The Executive Director of the Nevada State Democratic Party shall retire the current “Mitch McTurtle” mascot.

4. PROCEDURE

N/A

5. REFERENCES

- A. EB Minutes of February 3, 2018
- B. EB Minutes of February 4, 2018



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1. TITLE: *Submission of Motions and Resolutions*

Requires motions and resolutions to be submitted in writing and sent to SCC members with the final meeting notice.

2. PURPOSE

Give SCC members the ability to review all pending business prior to each state central committee meeting.

3. RESPONSIBILITIES

SCC members who wish to have a motion/resolution heard at the next SCC meeting shall submit it, in writing, before the deadline, to allow for preparation and inclusion in the final meeting notice (sent out 10 days in advance of that meeting).

4. PROCEDURE

- Motions and resolutions shall be submitted in writing to the Chair and/or Secretary on the standard motion/resolution form.
- Motions and resolutions may be submitted any time but must be received prior to the deadline in order for it to be heard at the next SCC meeting.
- Motions and resolutions not submitted prior to the deadline will be considered for the next meeting.

5. REFERENCES

- A. SCC Minutes of 6/25/2011
- B. EB Minutes of 6/25/2011
- C. SCC Minutes of 12/8/2012



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1. TITLE: *Assignment of Proxies*

Encourages state central committee members to identify a maximum of two members to carry their proxy and be specific in their instruction about how they want their proxy to be used during their absence at a state central committee meeting.

2. PURPOSE

Provides a proxy assignment process that gives the voting member and/or designee more autonomy in how their proxy is to be used.

3. RESPONSIBILITIES

Members are encouraged to designate a first and second choice for carrying their proxy; members shall state whether their proxy is transferable; individuals who cannot accept a designated proxy due to already carrying the maximum number allowable may designate another person of their choice to carry the proxy if the member stipulated the proxy may be transferred; proxy holders shall claim a proxy within 30 minutes of the start of a meeting; proxies not claimed within 30 minutes of the start of a meeting shall be used for attendance and quorum purposes only. .

4. PROCEDURE

See attached.

5. REFERENCES

- A. EB Minutes of February 3, 2018
- B. SCC Minutes of February 4, 2018



- Proxies submitted by members who do not specify the name(s) of a person they wish to assign their proxy to will apply toward attendance only. No voting card shall be given in these situations.
- All general proxies that specify who is to carry the proxy must be assigned and accepted no later than 30 minutes after the meeting has begun.
- All general proxies that have not been accepted by the designated proxy holder no later than 30 minutes after the meeting has begun shall convert to attendance-only use.
- Proxy holders who accept instructed proxies at check-in (those that specify how they want their vote cast) will be given a different color voting card, asked to write the instruction on the back of the voting card, and have it verified by the volunteer/staffer before leaving the check-in desk.
- Check-in sheets will require the proxy holder to print their name as well as sign it. Since non-members may carry one proxy, it will also ask if they are a SCC member.
- ***Transferable Proxy:***
In the event that someone has too many proxies assigned to them they may transfer the proxy to someone else of their own choosing under the following conditions:
 1. The member who submitted the proxy stated their proxy may be transferred;
 2. The proxy is a general (non-attendance only) proxy;
 3. The transfer is done in-person, in writing, within 30 minutes of the start of the meeting;
 4. As above, transferable proxies will convert to attendance-only proxies if the designated proxy holders does not claim or transfer it within 30 minutes of the start of the meeting.
- ***Non-Transferable Proxy:***
Proxies may not be transferred under any circumstance if the member who submitted the proxy listed the proxy as “non-transferable.”
- Once proxies have been converted to attendance only, they shall remain that way for the entire meeting.
- Members shall be reminded in every call to meeting notice that proxies not picked up within 30 minutes of the start of a meeting shall convert to attendance-only use.
- An explanation of the proxy process shall be covered in the new SCC member training, be added to the policy book, posted on the NV Dems website, and included in the "welcome" letter that every new member receives.



NVDEMS

SOP Number: <u>2011-03</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>September 17, 2011</u>	Revision Number <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>March 10, 2012</u>

1. TITLE: *Assignment of Proxies*

Provides for proxies to be assigned to the county of origin if not designated by the submitting member.

2. PURPOSE

Provides for the voting interests of the originating county to be represented in the event that a State Central Committee member does not assign their proxy to a specific individual.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

Unassigned proxies shall be assigned to State Central Committee members of the same county as the member who submitted it.

5. REFERENCES

A. SCC Minutes of 9/17/2011



NVDEMS

SOP Number: <u>2013-03</u> Page <u>1</u> of <u>1</u>	Original <input checked="" type="checkbox"/> Revision <input type="checkbox"/>
Approval Date: <u>November 16, 2013</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>November 17, 2013</u>

1. TITLE: *Proxy Submission Deadline*

Requires proxies be submitted online and no later than 48 hours prior to the start of the next scheduled SCC meeting.

2. PURPOSE

To ensure proxies are seen before Secretary and Staff travel to next SCC meeting and reviewed/responded to as appropriate.

3. RESPONSIBILITIES

Members shall submit proxies no later than 48 hours prior to start of SCC meetings except in cases of emergency.

4. PROCEDURE

- Proxy form and RSVP form shall be provided in digital format.
- Proxy form and RSVP form shall be included in every call to meeting notice.
- Members unable to attend the upcoming SCC meeting shall submit their proxy online no later than 48 hours prior to start of SCC meetings.
- In cases of emergency, the member shall contact the Secretary after the meeting and have their absence excused.

5. REFERENCES

- A. EB Minutes of November 13, 2013
- B. SCC Minutes of November 13, 2013



NVDEMS

SOP Number: <u>2018-01</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>February 4, 2018</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>March 1, 2018</u>

1. TITLE: *Audio Recording of Meetings*

2. PURPOSE

Requires State Central Committee meetings and Executive Board meetings be audio recorded and provides a process for State Central Committee members to review the audio recordings.

3. RESPONSIBILITIES

The Nevada State Democratic Party Secretary shall electronically record all Executive Board and State Central Committee Meetings (except for those conducted in Executive Session) and make the audio recordings available to Executive Board and State Central Committee members via appointment upon request.

4. PROCEDURE

- The Nevada State Democratic Party shall provide the elected Secretary with an audio recording device to record all Executive Board and State Central Committee meetings (except those conducted in Executive Session).
- A review of the recorded meetings shall be available to Executive Board and State Central Committee members.
- Upon receiving a request from an Executive Board or State Central Committee member, the Secretary shall schedule an appointment with the member to listen to the recording in the Nevada State Democratic Party office.

5. REFERENCES

- A. EB Minutes of February 3, 2018
- B. SCC Minutes of February 4, 2018



SOP Number: <u>2018-05</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>February 4, 2018</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>February 4, 2018</u>

1. TITLE: *NGP-VAN Votebuilder Access for Party Leadership*

2. PURPOSE

To provide party leadership with uninterrupted access to the NGP-VAN Votebuilder system while serving in elected office.

3. RESPONSIBILITIES

The Nevada State Democratic Party staff shall ensure that access to the NGP-VAN Votebuilder system does not have an expiration date for members of the Nevada State Democratic Party Executive Board, Rural Caucus officers, President of the Young Democrats of Nevada, and officers of the Young Democrats of Nevada, and that their accounts remain accessible for as long as they hold their office in good standing.

4. PROCEDURE

N/A

5. REFERENCES

- A. EB Minutes of February 4, 2018.
- B. SCC Minutes of February 4, 2018.



NVDEMS

SOP Number: <u>2014-04R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>September 13, 2014</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>September 13, 2014</u>

1. TITLE: *Resolution Honoring James Brown with Honorary SCC Membership*

2. PURPOSE

To forever remember James Brown and the contributions he made to Nevada Democrats and the service he gave to the Nevada State Democratic Party.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

- A. SCC Minutes of September 13, 2014
- B. EB Minutes of September 13, 2014



NVDEMS

SOP Number: <u>2014-05R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>September 13, 2014</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>September 13, 2014</u>

1. TITLE: *Resolution Honoring Janice Brown with Honorary SCC Membership*

2. PURPOSE

To forever remember Janice Brown and her service to the Nevada State Democratic Party.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

- A. SCC Minutes of September 13, 2014
- B. EB Minutes of September 13, 2014



SOP Number: <u>2011-04R</u> Page <u>1</u> of <u>1</u>	Original <input checked="" type="checkbox"/> Revision <input type="checkbox"/>
Approval Date: <u>December 3, 2011</u>	Revision Number <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>December 3, 2011</u>

1. TITLE: *Resolution Honoring Virginia Cain for Extraordinary Contributions to Nevada Democratic Values and Causes*

2. PURPOSE

To recognize, honor, and remember the many years of service and contributions to the Nevada State Democratic Party by Virginia Cain.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

A. SCC Minutes of December 3, 2011



NVDEMS

SOP Number: <u>2015.06R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>September 26, 2015</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>September 26, 2015</u>

1. TITLE: *Resolution Honoring Joe Dini with Honorary Membership in the SCC.*

2. PURPOSE

To honor Nevada Assembly Speaker Emeritus Joe Dini with an honorary membership in the Nevada State Democratic Central Committee in perpetuity for his service in the Nevada Assembly; having served from 1967 to 2002, elected Minority Leader in 1985, Assembly Speaker in 1977, again from 1987 to 1993, and again from 1997 to 1999, the longest serving leader of the Nevada Assembly in Nevada’s history.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

A. SCC Minutes of September 26, 2015



NVDEMS

SOP Number: <u>2015.05R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>September 26, 2015</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>September 26, 2015</u>

1. TITLE: *Resolution Honoring Gary Gray with Honorary Membership in the SCC.*

2. PURPOSE

To recognize, remember, and honor the memory of Gary Gray, longtime Democratic political operative from Clark County, with an honorary membership in the Nevada State Democratic Central Committee in perpetuity for his service to Democratic values in the State of Nevada.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

A. SCC Minutes of September 26, 2015



NVDEMS

SOP Number: <u>2017-03R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>August 26, 2017</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>August 26, 2017</u>

1. TITLE: *Resolution Honoring Naomi Millisor with Honorary Membership in the SCC.*

2. PURPOSE

To recognize, honor, and remember the many years of service and contributions to the Nevada State Democratic Party by Naomi Millisor.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

- A. EB Minutes of August 26, 2017.
- B. SCC Minutes of August 26, 2017



SOP Number: <u>2017-02R</u> Page <u>1</u> of <u>1</u>	Original <input checked="" type="checkbox"/> Revision <input type="checkbox"/>
Approval Date: <u>August 26, 2017</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>August 26, 2017</u>

1. TITLE: *Resolution Honoring Patrick Patin with Honorary Membership in the SCC.*

2. PURPOSE

To recognize, honor, and remember the contributions of Patrick Patin to the Nevada State Democratic Party.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

- A. EB Minutes of August 26, 2017.
- B. SCC Minutes of August 26, 2017



NVDEMS

SOP Number: <u>2015.04R</u>	Original <input checked="" type="checkbox"/>
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Approval Date: <u>September 26, 2015</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>September 26, 2015</u>

1. TITLE: *Resolution Honoring John Ponticello with Honorary Membership in the SCC.*

2. PURPOSE

To honor the memory of John Ponticello, Chair of the Clark County Paradise Democratic Club, with an honorary membership in the State Central Committee in perpetuity for his commitment to Democratic values in the State of Nevada.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

A. SCC Minutes of September 26, 2015



NVDEMS

SOP Number: <u>2015.07R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>September 26, 2015</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>September 26, 2015</u>

1. TITLE: *Resolution Honoring Marvin Sedway with Honorary Membership in the SCC.*

2. PURPOSE

To honor the memory and service of Assemblyman Marvin Sedway, who served in the Nevada Legislature from 1982 to 1990 as a dedicated champion of children, the poor, uneducated, disadvantaged, and the disenfranchised, with an honorary membership in the Nevada State Democratic Central Committee in perpetuity for his public service to Nevada and Democratic values.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

A. SCC Minutes of September 26, 2015



NVDEMS

SOP Number: <u>2017-06R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>November 4, 2017</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>November 4, 2017</u>

1. TITLE: *Resolution Honoring Linda Turner with Honorary Membership in the SCC.*

2. PURPOSE

To recognize, honor, and remember the many years of service and contributions to the Nevada State Democratic Party by Linda Turner.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

N/A

5. REFERENCES

- A. EB Minutes of November 4, 2017
- B. SCC Minutes of November 4, 2017



NVDEMS

SOP Number: <u>2014-03R</u> Page <u>1</u> of <u>1</u>	Original <input checked="" type="checkbox"/> Revision <input type="checkbox"/>
Approval Date: <u>September 13, 2014</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>September 13, 2014</u>

1. TITLE: *Resolution Urging Support for Senate Joint Resolution 8 in the 2015 Nevada Legislative Session.*

SJR 8 proposes to amend the Nevada Constitution to provide for limited annual regular legislative sessions, authorize the Legislature to hold regular or special sessions at places other than Carson City, authorize a change in compensation to Legislators, and require the consent of the Senate for certain appointments to state offices in the Executive Department.

2. PURPOSE

To demonstrate support for annual legislative sessions, an increase in legislator compensation, and require the consent of the state senate for certain state office appointments.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

The chair of the Nevada State Democratic Party shall send a letter to the leadership of the Nevada Legislature urging support for Senate Joint Resolution 8 in the 2015 legislative session.

5. REFERENCES

- A. SCC Minutes of September 13, 2014
- B. EB Minutes of September 13, 2014



NVDEMS

SOP Number: <u>2015-03R</u>		Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>2</u>		Revision <input type="checkbox"/>
Approval Date: <u>June 20, 2015</u>		Revision Date <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte		Implementation Date: <u>June 20, 2015</u>

1. TITLE: *Renewing Our Call to Reform, Justice and Investing in Our Communities*

Resolves that the Nevada State Democratic Party shall support the DNC’s “Renewing Our Call to Reform, Justice and Investing in Our Communities”

2. PURPOSE

Resolves to support the DNC’s “Renewing Our Call to Reform, Justice, and Investing in Our Communities” by urging lawmakers to build on bipartisan calls for criminal justice reform and act definitively to end racial profiling, reduce mass incarceration, demilitarize police and invest in our young people and their families so that we may more swiftly realize the American promise of liberty and justice for ALL.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

The Chair of the Nevada State Democratic Party shall join in the DNC’s call upon the Congress, state governments, our cities, counties and communities to increase the efforts devoted to providing our youth and their families with encouragement, resources, and opportunities resulting in meaningful education, jobs and livelihoods.

5. REFERENCES

A. SCC Minutes of June 20, 2015.



Renewing Our Call to Reform, Justice and Investing In Our Communities

Resolution passed unanimously by the DNC Executive Committee at its meeting in San Francisco, on May 2, 2015:

Authored by: Donna Brazile, DNC Vice Chair/District of Columbia

Christine Pelosi, Member. California

Cosponsored by: DNC Executive Committee

"WHEREAS, we support the work of President Obama's March 2015 policing task force, many of which are common sense reforms we advocated after Michael Brown was killed in Ferguson: ending all racial profiling by law enforcement; enhanced technology and data collection; more community policing; a better relationship between police officers and neighborhood institutions, particularly schools; increased civilian oversight of law enforcement agencies; more diversity within departments; and better officer training, including lessons in the "de-escalation" of tense situations; and,

WHEREAS, we know that unless we replace mass incarceration with making investments in people, particularly our youth, we risk losing a generation to poverty and despair,

THEREFORE BE IT RESOLVED THAT the DNC sends our condolences to the family of Freddie Gray and our support to those working to build trust between police and communities enraged by the succession of young black people killed in officer involved shootings; and

BE IT FURTHER RESOLVED THAT the DNC welcomes independent investigations of officer-involved shootings, and the involvement of United States Attorney General Loretta Lynch and the Department of Justice to ensure the unbiased pursuit of justice and applauds the just-announced DOJ \$20 million Body-Worn Camera (BWC) Pilot Partnership Program to respond to the immediate safety, transparency and accountability needs of local and tribal law enforcement organizations; and,

BE IT FURTHER RESOLVED THAT the DNC calls upon the Congress, state governments, our cities, counties and communities to increase the efforts devoted to providing our youth and their families with encouragement, resources, and opportunities resulting in meaningful education, jobs and livelihoods. We urge lawmakers to build on bipartisan calls for criminal justice reform and act definitively to end racial profiling, reduce mass incarceration, demilitarize police and invest in our young people and their families so that we may more swiftly realize the American promise of liberty and justice for ALL."



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Page <u>1</u> of <u>2</u>	Revision <input type="checkbox"/>
Approval Date: <u>June 20, 2015</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>June 20, 2015</u>

1. TITLE: *The Fairness in Student Loan Lending Act and;
The Bank on Students Emergency Loan Refinancing Act*

2. PURPOSE

Resolution to demonstrate the Nevada State Democratic Party’s support for the Fairness in Student Loan Lending Act and the Bank on Students Emergency Loan Refinancing Act.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

The Nevada State Democratic Party shall call for passage of these or similar bills; and call upon our members of Congress to request they support these bills.

5. REFERENCES

A. SCC Minutes of June 20, 2015.



Supporting Student Loan Reform

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WHEREAS Congressman Jim McDermott (WA-7) recently introduced H.R. 1131, the Fairness in Student Loan Lending Act;

WHEREAS this bill would save students and parents thousands of dollars by allowing student loan borrowers to refinance their student loans and allow holders of private student loans to discharge their debt in bankruptcy;

WHEREAS this bill is similar to H.R. 1434 the Bank on Students Emergency Loan Refinancing Act, which has been introduced by Congressman Joe Courtney (CT-2);

WHEREAS one in five U.S. households currently holds college debt, and over half of outstanding student loans are presently in deferral, delinquency or default;

WHEREAS many student loans have interest rates of seven, nine, or even eleven percent;

WHEREAS the Platform of Nevada State Democratic Party calls for the following:
We support reducing interest rates, offering re-financing, and/or forgiveness for student loans.

THEREFORE BE IT RESOLVED that Nevada State Democratic Party support the *Fairness in Student Loan Lending Act* and the *Bank on Students Emergency Loan Refinancing Act*, and call for passage of these or similar bills; and

THEREFORE BE IT FURTHER RESOLVED that the Nevada State Democratic Party call upon our members of Congress to support these bills.

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NVDEMS

SOP Number: <u>2013-02R</u> Page <u>1</u> of <u>1</u>	Original <input checked="" type="checkbox"/> Revision <input type="checkbox"/>
Original Approval Date: <u>June 15, 2013</u>	Revision Date <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>June 15, 2013</u>

1. TITLE: *Resolution in Support of Global Boycott Against Hyatt Properties*

As above.

2. PURPOSE

To support Culinary Local 226 and recognize worker rights issues by the Nevada State Democratic Central Committee declaring support for the global boycott against Hyatt properties.

3. RESPONSIBILITIES

Members shall refrain from frequenting Hyatt properties.

4. PROCEDURE

N/A

5. REFERENCES

A. SCC Minutes of June 15, 2013



NVDEMS

SOP Number: <u>2014-06R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>2</u>	Revision <input type="checkbox"/>
Approval Date: <u>November 22, 2014</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>November 22, 2014</u>

1. TITLE: *Resolution of Support for the Lincy Institute’s Recommendations on Community College Governance*

2. PURPOSE

Resolution from the Nevada State Democratic Central Committee Requesting the Nevada Legislature Consider the Full Report from the Lincy Institute on Community College Governance when examining the recommendations of the Interim Committee to Conduct an Interim Study Concerning College Governance.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

The Chair of the Nevada State Democratic Party shall send a letter to the leadership of the Nevada Legislature urging them to consider the full report from the Lincy Institute on Community College Governance. This report recommends Community Colleges be able to give input into the budgeting process and the Interim Committee conduct an Interim Study Concerning Community College Governance.

5. REFERENCES

- A. SCC Minutes of November 22, 2014
- B. EB Minutes of November 22, 2014
- C. SCC Minutes of September 13, 2014
- D. EB Minutes of September 13, 2014



Summary of Lincy Institute Recommendations

- Maintain the constitutionally-created Board of Regents (Nevada Constitution, Article XI, Section 4) to provide governance for the University of Nevada (UNR), University of Nevada-Las Vegas (UNLV), and Desert Research Institute (DRI).
- Create Higher Education Committees in both the Assembly and State Senate. These committees will have purview over the funding and governance for all public post-secondary education.
- Restructure the current Nevada System of Higher Education (NSHE) to include two tiers:
 - A University of Nevada System Office (UNSO) to provide the Board of Regents with administrative support.
 - A Nevada Office of Higher Education (NOHE) to coordinate individual governance boards for the state's two and four-year state colleges.
- Have the Nevada State Legislature appoint members to each of these governance boards for the two- and four-year state colleges (each institution will have its own local governing board) including at least one student representative.
- These local governance boards for the two-year and four-year state colleges will have the ability to hire and fire their institution's president and shape their institution's priorities.
- All NSHE Code will apply to the operations, policies, and transfer procedures of the two higher education components. This includes policies related to tenure, academic freedom, and articulation of courses.

These recommendations are revenue-neutral. NSHE would merely be restructured as UNSO and NOHE. These agencies would provide their respective institutional boards with administrative support.

The final meeting of the SB391 Interim Committee was on June 14, 2014. In that meeting, the Lincy recommendations were left out of the final document for some reason. Instead, the idea the Chancellor proposed and the committee endorsed, which was a "System within a System" with a separate standing committee for community colleges at the Regents level and new Vice Chancellor for the Community Colleges, was only included. This proposal is moving forward; an ad hoc Community College Committee has been formed and will meet to discuss the job description of the Vice Chancellor on November 21.

During the meeting on June 14, 2014, however, Speaker Marilyn Kirkpatrick cautioned the Chancellor that NSHE would be given the opportunity to implement the "System Within A System" solution, but if NSHE didn't do as promised, she would bring forward the Lincy Recommendations.

For more information, listen to <http://kunv.org/may-13-2014/>.

Finally, Nevada is one of three states that oversee their community colleges at a state level. This hinders our community colleges from being responsive to the community they serve. By considering these recommendations, our community colleges can be more responsive to the needs of their communities. In addition, they will be able to search out additional funding sources to support the programs their communities are demanding.

The Nevada State Democratic Party brings this to the members of the Nevada State Legislature before the Legislative Session to ensure the Lincy recommendations are included given what was indicated by Speaker Kirkpatrick and the broad support they have within our community.



NVDEMS

SOP Number: <u>2012-03-R</u>	Original <input checked="" type="checkbox"/>
Page <u>1</u> of <u>1</u>	Revision <input type="checkbox"/>
Approval Date: <u>December 8, 2012</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>December 8, 2012</u>

1. TITLE: *Support for Repeal of Mining’s Constitutionally Protected Status*

As above

2. PURPOSE

To demonstrate grassroots support for Senate Joint Resolution Number 15; urge passage for same during the Nevada Legislature’s 77th session; and conduct the first step in the legal process for voters to ultimately repeal the mining industry’s constitutionally protected tax provisions.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

The Chair of the Nevada State Democratic Party shall send a letter to the members of the 77th Legislature urging them to adopt SJR15 without amendment removing from the Nevada Constitution the special tax provision for the mining industry.

5. REFERENCES

A. SCC Minutes of 12-8-2012.



NVDEMS

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Approval Date: <u>September 13, 2014</u>	Revision Number: <u>N/A</u>
Approved by (note all that apply): <input checked="" type="checkbox"/> EBOARD <input checked="" type="checkbox"/> SCC <input type="checkbox"/> Rules/Bylaws Cmte	Implementation Date: <u>September 13, 2014</u>

1. TITLE: *Resolution Supporting the Creation of a Legislative Committee on Governmental Oversight and Accountability*

2. PURPOSE

In response to Governor Sandoval’s veto of Assembly Bill 150.

3. RESPONSIBILITIES

N/A

4. PROCEDURE

The chair of the Nevada State Democratic Party shall send a letter to the leadership of the Nevada Legislature urging the creation of a Legislative Committee on Governmental Oversight and Accountability.

5. REFERENCES

- A. SCC Minutes of September 13, 2014
- B. EB Minutes of September 13, 2014