



## 2019 Officer Election Rules and Procedures

### Election Date:

- I. The election will be held at the **Reno and Las Vegas** locations of the State Central Committee (SCC) Meeting **on March 2, 2019**.

### Deadlines:

- I. Filing for the 2019 election of Nevada State Democratic Party (NSDP) Chair, First Vice-Chair, Second Vice-Chair, Secretary, and Treasurer will open on **Monday, February 4, 2019 at 9 AM**.
- II. Prior to the opening of the election, notice of the election and the filing deadline, along with the nomination form, shall be sent out to members of the SCC via e-mail (mail for members without an e-mail address on file with the NSDP).
- III. Additionally, the nomination form shall be available on the NSDP website, [www.nvdems.com](http://www.nvdems.com).
- IV. In order to demonstrate a commitment to transparency and the office which the prospective candidate wishes to serve, applicants shall complete and submit a nomination form to the NSDP office no later than **Wednesday, February 13, 2019 at 5:00 PM** to be considered a candidate for election.
- V. There shall not be an opportunity to run as a write-in candidate.
- VI. There shall not be an opportunity to be nominated from the floor except in situations where no one files for one of the open offices by the close of the filing deadline. In those cases, nominations for that office only shall be taken from the floor of the SCC Meeting on **March 2, 2019**.



- VII. All candidates who file before the deadline shall be considered nominated candidates.
- VIII. Forms shall be submitted in one of the following ways:
  - a. e-mailed to: [nominations@nvdems.com](mailto:nominations@nvdems.com)
  - b. faxed to 702-735-2700
  - c. or mailed to:
    - Nevada State Democratic Party
    - Attn: 2019 Election Nominations
    - 2320 Paseo del Prado #B-107
    - Las Vegas, NV 89102
- IX. In the event no person files for one of the offices one week prior to the deadline, notice shall be sent out to the SCC members.

**Campaigning:**

- I. Completed candidate nomination forms shall be posted on the NSDP website in order of receipt within 24 hours of submission.
- II. Candidate nomination forms shall be distributed to SCC members via email (mail for members without an e-mail address on file with the NSDP) no later than **Friday, February 15, 2019 at 5:00 PM.**
- III. All e-mail communications to SCC Members from candidates shall be sent by NSDP. Candidates will not be provided with contact information for SCC members. Messages should be emailed to [nominations@nvdems.com](mailto:nominations@nvdems.com) by the deadline and contain "Email communication to SCC" in the subject line.
- V. E-mail communications shall be limited to three (3) messages per candidate. All three messages sent by NSDP must also be received by **Friday, February 15 at 5:00 p.m.** and will be distributed to SCC members and posted on the NSDP website as follows:



- a. **Monday, February 18, 2019**
- b. **Friday, February 22, 2019**
- c. **Wednesday, February 27, 2019**

- IV. The messages shall contain the candidate's name and the position the candidate is seeking. Campaign messages shall also clearly identify the source of the message and the associated candidate's contact information. Each message shall state "This message produced and distributed by \_\_\_\_\_" followed by the candidate's email address, mailing address, and phone number.
- VI. Out of respect for speakers and SCC members, candidates shall not campaign in the meeting hall once the meeting has been called to order. Campaigning may take place in the hallway and areas outside of the meeting hall. Once the election agenda item has been opened by the Chair, all campaigning must cease, except for candidate remarks.
- VII. Campaign signs and other materials shall not be hung or taped to any part of the building. Candidates shall be responsible for any damage caused by their campaign materials. Candidates shall pick up any leftover campaign materials after the meeting.
- VIII. Candidates may not use the NSDP logo or other NSDP branded materials in their campaign literature.
- IX. Candidates shall refrain from harassment or intimidation of the members or disruption of the business of the SCC Meeting.

**Tellers Committee:**

- I. The highest-ranking Officer not running shall appoint the Tellers Committee in both locations and conduct the election. The officer ranking order is the Chair, 1st Vice-Chair, 2nd Vice-Chair, Secretary, Treasurer, National Committeeman, and National Committeewoman.



- II. The Tellers Committee shall conduct the election and ensure the integrity and orderly operation of the election process.
- III. The Tellers Committee shall count the ballots.
- IV. Any candidate shall be allowed to observe the counting process or have one (1) representative observe for them.
- V. The Tellers Committee may opt for a second count if a majority of the Tellers Committee decides it is in the best interest of the integrity of the results.

**Election Process:**

- I. There shall be no proxy voting.
- II. Only current members of the SCC in good standing may vote in the election. Ballots will be provided to members in both the Reno and Las Vegas locations.
- III. The election shall be conducted by non-secret signed ballot. All ballots shall include both a SCC member's printed name and signature. Ballots shall be declared void if the ballot does not include the SCC member's printed name and signature.
- IV. A vote on the ballot shall be declared void if the writing is illegible, more than one candidate is selected in a given race, or a name other than the official candidates is written in.
- V. Each candidate shall be given five minutes for candidate remarks. Each candidate may provide a 30 second nominating speech and a 15 second seconding speech but this is optional and not required. In all instances, times shall be enforced.
- VI. The election will be conducted on two ballots. The first ballot will contain the nominees for Chair, Second Vice-Chair, Secretary, and Treasurer. After the results of the first ballot are announced, SCC



members will vote on a second ballot to cast their vote for the office of First Vice-Chair.

- VII. A candidate must receive a majority vote (50% plus 1) of those members present and voting. If no candidate receives a majority vote, the top two vote getters will participate in a run-off.
- VIII. In the case of a tie, a run-off election between the tied candidates shall be conducted. In all cases except the election of the Chair, the run-off shall run concurrent with the second ballot. The run-off for chair, if necessary, shall be conducted prior to the second ballot.
- IX. Candidates in a run-off shall be given one minute for candidate remarks.
- X. In the case of a tie after the run-off, the winner shall be chosen by a draw of cards, with aces being high. The suit preference shall be clubs (lowest), followed by diamonds, hearts, and spades (highest).
- XI. The officer running the election shall announce the results. Teller reports will be placed in the permanent record.

**Challenges:**

- I. The Rules and Bylaws Committee of the NSDP shall decide challenges to the elections.
- II. In the absence of a challenge, results are final once they have been announced, and the ballots shall be destroyed at the conclusion of the meeting.